

**OFFICE OF THE DISTRICT & SESSIONS JUDGE,  
NAGAON ::: ASSAM.**

Memo No- DJN/ 7724-33

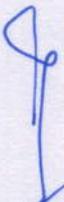
Dated, 16<sup>th</sup> October, 2020

**NOTIFICATION REGARDING RESUMPTION OF LIMITED PHYSICAL COURT FUNCTIONING**

In Pursuance of the Notification No.74, dated 13<sup>th</sup> October, 2020 issued by Hon'ble Gauhati High Court and after discussion with all stakeholders it is hereby notified to all concerned that functioning of limited physical court shall resume in all courts of Nagaon, Hojai, Kaliabor & Hamren *w.e.f* **19.10.2020**. The following standard operating procedure (SOP) shall have to be adhered during functioning of limited physical court with effect from 19.10.2020:-

1. The resumption of physical courts shall be done after satisfactory installation of protective measures in the concerned court rooms.
2. Category of cases as stated in Notification No. 74 dated 13.10.2020 issued by Hon'ble Gauhati High Court will be taken up. (Special cause list of such matters which may be taken up by respective courts shall be uploaded in the official website of Nagaon District Judiciary.)
3. Any person who is not wearing a mask shall not be allowed to enter the Court premise under any circumstances.
4. Every person entering the court premise shall be examined by "Thermal Scanner". No one with symptoms of cough, fever, running nose, loss of smell/taste, body ache etc., shall be allowed entry in the court complex.
5. Maximum number of persons (including Advocates) permitted inside a Court room at any given point of time
  - o Court rooms with wider space = 6 (Six)
  - o Court rooms with lesser space = 4 (Four)

A person who is not a party to the ongoing proceeding shall not remain inside the Court hall.

  
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6. Mass gathering, crowding or loitering in the corridors of the Court complex shall be strictly prohibited.
7. All concerned shall have to strictly follow the social distancing norms inside court complex.
8. All persons entering the court premises shall keep their hands clean by extensively using hand sanitizers, etc.
9. As far as possible presence of litigants in the court room should be dispensed with by the respective courts and they may be allowed to be represented by Id. Counsel engaged by them.
10. Hard copies of Bail bonds and connected documents filed by the respective bailers shall be kept in isolation in court office for one day and same shall be scrutinised only the next day.
11. Hard copies of bail applications/ other applications shall be kept in isolation in court office for two days after filing. Only after 2<sup>nd</sup> day of such filing it shall be put up before respective court for consideration.
12. Prayer for inspection of case records may be made to presiding officers of the respective courts and such inspection can be done only at least one day prior to the date fixed for hearing of the concerned case.
13. Courts calling for the case diaries should fix a separate date for receipt of case diary and hearing should be fixed at least one day after receipt of case diary in such cases.
14. All urgent applications requiring consideration on the same day may be sent to the *email* already assigned for the purpose. Such applications filed before 11 am shall be put up before respective courts for consideration on the same day.
15. Those lawyers who desire to use virtual courts/make submission through video conferencing may continue to do so with intimation to the system officer as well as Bench Assistant of the concerned court.
16. These SOP are subject to any instructions issued in this regard by the by Hon'ble Gauhati High Court.

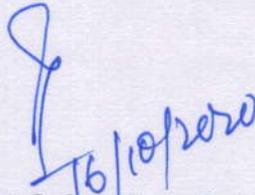
  
**District & Sessions Judge,**  
**District & Sessions Judge**  
**Nagaon::Assam**  
Nagaon (Assam)

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**Dated, 16<sup>th</sup> October, 2020**

Copy to-

- 1) Registrar General, Hon'ble Gauhati High Court.
- 2) The Deputy Commissioner, Nagaon/ Hojai/ Hamren.
- 3) The Superintendent of Police, Nagaon/ Hojai/ Hamren
- 4) All Judicial Officers Stationed at Nagaon, Hojai, Kaliabor & Hamren.
- 5) President/ Secretary Nagaon Bar Association.
- 6) President/ Secretary Nagaon Advocates Association.
- 7) President/ Secretary Hojai Bar Association.
- 8) President/ Secretary Kaliabor Bar Association.
- 9) President/ Secretary Hamren Bar Association
- 10) Office file, Office of District Judge, Nagaon/ CJM, Nagaon/ SDJM(M), Hojai/ SDJM(M), Kaliabor/ Munsiff ,Hamren.

  
16/10/2020  
**District & Sessions Judge,**  
Nagaon, Assam  
District & Sessions Judge  
Nagaon (Assam)